

Dt: 11/07/2017  
Rajahmundry

**Dr. S. Suryanarayana Raju**  
**Ph.D., M.I.S.T.E., M.B.R.S.I.**  
**PRINCIPAL**

**Sub:** GEC/RJY-2017-18 A.Y- formation of **IQAC** committee-Reg.  
The following are appointed as members of **IQAC** to upgrade the standards of the institution.

**IQAC** committee:

S.NO	NAME OF THE FACULTY	DESIGNATION
1.	Dr. S. Suryanarayana Raju	Principal - Chairman
2.	Dr.P. Subbaraju	General Manager-GIET Insistutions
3.	Dr.Y. Venkateswarrao	HOD-CSE &Convener
4.	Mr.T. Chandra Sekhar	HOD-ECE
5.	Mr.K.L.N.Murthy	HOD-MECH
6.	Mr.B. Vamsi Krishna	HOD-EEE
7.	Mr.M.M.K.Raju	HOD-HBS
8.	Dr.K.Satish	HOD-MBA
9.	Ms. U.Subbalakshmi	HOD-CIVIL
10.	Dr.KVR.Srinivas	PROF.HBS
11.	Mr.P.Saisyam Prasad Safeyy	Er.Meil(Aluminirepresentative)
12.	Mr.D.Gyan	Sr.Software Er.Mxc Solutions Alumini Representative)
13.	Mr.N.Krishna Mohan	Dy.Manager, Kims Hospital, Rjy,(Parent Representative)
14.	Mr.M.Suneel Kumar	Ceo Dream Step Software Innovations(Industryrepresentative)
15.	Mr. P. Saisyam Prasad,	Safety Er. Meil ( Alumni Representative )
16.	Mr. D.Gyan	Sr. Software Er.Mxc Solutions(Alumni Representative )
17.	N Krishna Mohan	Dy. Manager, <b>Kims, Hospital, Rjy. ( Parent Representative )</b>
18.	Mr. Venu	Supervisor, <b>Er.Mxc Solutions(Alumni Representative )</b>
19.	Mr. M Suneel Kumar	<b>Ceo, Dreamstep Software Innovations,( Industry Representative )</b>
20.	Mr. Keerti Kotari	Managing Director, <b>Sree Pumps &amp; Fittings, Rjy.( Industry Representative )</b>
21.	Mr. A. Sai Pavan Kumar	Student Representative-EEE (16T95A0220)
22.	Mr. D. Hari Siva	Student Representative-CIVIL (16T91A0103)



  
**PRINCIPAL**

Principal  
GIET ENGINEERING COLLEGE,  
NH-16, Chaitanya Knowledge City,  
RAJAHMUNDY-533 296.

Dt: 13/07/2017

Rajahmundry

**Dr. S. Suryanarayana Raju**  
**Ph.D., M.I.S.T.E., M.B.R.S.I.**  
**PRINCIPAL**

## CIRCULAR

**To**  
**All the members of IQAC**

Sub: GEC, Riy- 2017-2018 A Y - CAC Meeting - July, 2017 - Reg.

All the members of the **IQAC** are requested to attend for the meeting scheduled at 2.30 pm on 14<sup>th</sup> of July, 2017 at Principal Chamber.

### **Agenda:**

1. Grade sheet analysis and mandatory follow up for students for better results.
2. Mandatory implementation of semester gap internships and field works.
- 3 Review on International Conference arrangements.
4. Faculty deputation for FDP/ Refresher Courses.
5. Organization of FDP/Refresher Courses on need base.
6. Continual promotion of research publications, e-learning, skill and other relevant activities for staff and students.



  
**PRINCIPAL**

Principal  
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Dt: 14/07/2017

Rajahmundry

**Dr. S. Suryanarayana Raju**  
*Ph.D., M.I.S.T.E., M.B.R.S.I.*  
**PRINCIPAL**

## Minutes of the College IQAC Meeting

Aug 2017

A meeting with all the **IQAC** members has been conducted at 2.30 pm on 14-07-2017 with the agenda as per circular.


### The members present

SNO	NAME OF THE FACULTY	DESIGNATION	ROLE
1	Dr. S. Suryanarayana Raju	Principal	Chairman
2	Dr. Y. Venkateswara Rao	HOD-CSE	Convener
3	Dr. Ch. Sreerama Murthy	A.O	Member
4	Mr. T. Chandra Sekhar	HOD-ECE	Member
5	Mr. K. L. N. Murthy	HOD-MECH	Member
6	Mr. B. Vamsi Krishna	HOD-EEE	Member
7	Mr. M. M. K. Raju	HOD-HBS	Member
8	Ms. U. Subbalakshmi	HOD-CIVIL	Member
9	Dr. K. Satish	HOD-MBA	Member
10	Dr. K. V. R. Srinivas	Prof. HBS	Member
11	Mr. A. Sai Pavan Kumar	Student Representative (16T95A0220)	Member
12	Mr. D. Hari Siva	Student Representative (16T91A0103)	Member

### Minutes of the Meeting:

1. A Meeting with IQAC Members (during the 2nd week of July) has been done. As per the review minutes, Principal addressed the members that HOD's should see then all the faculty need to organize class tests and should properly evaluated seen after completion of each unit for effective enhancement of the students academic performance.
2. It is resolved by the committee to finalize the dates of department parent interaction meets.
3. National / International conferences, faculty development programs within 3 days and submit to the principal during the current academic year
4. Principal expressed that student counseling sessions have not been identified at satisfactory stages and hence all the HODs are requested all the Heads of the departments to implement with immediate effect in a systematic procedure.
5. It is resolved by the committee to see that all the members of staff should register for NPTEL certification course as a mandate to create a considerable impression to academic performance of the faculty.



  
Principal  
GIET ENGINEERING COLLEGE  
NH-16, Chaitanya Knowledge City,  
RAJAHMUNDRI-533 296.

Dt: 14/07/2017


Rajahmundry

**Dr. S. Suryanarayana Raju**  
**Ph.D., M.I.S.T.E., M.B.R.S.I.**  
**PRINCIPAL**

## Faculty attended for meeting

SNO	NAME OF THE FACULTY	DESIGNATION	ROLE
1	Dr. S. Suryanarayana Raju	Principal	Chairman
2	Dr. Y. Venkateswara Rao	HOD-CSE	Convener
3	Dr. Ch. Sreerama Murthy	A.O	Member
4	Mr. T. Chandra Sekhar	HOD-ECE	Member
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11	Mr. A. Sai Pavan Kumar	Student Representative (16T95A0220)	Member
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**PRINCIPAL**  
Principal  
GIET ENGINEERING COLLEGE  
NH-16, Chaitanya Knowledge City  
RAJAMAHENDRAVARAM

Dt: 15/12/2017  
Rajahmundry

**Dr. S. Suryanarayana Raju**  
**Ph.D., M.I.S.T.E., M.B.R.S.I.**  
**PRINCIPAL**

## CIRCULAR

**To**  
**All the members of IQAC**


Sub: GEC, Riy- 2017-2018A Y - **IQAC** Meeting – December, 2017 - Reg.

All the members of the **IQAC** are requested to attend for the meeting scheduled at 2.30 pm on 16<sup>th</sup> of December, 2017 with relevant data in Principal Chamber.

### **Agenda:**

1. Review on previous Academic reviews
2. Confirmation of Departmental Parent Meets, FDPs, Conferences.
3. Student Counseling session
4. Any other with the permission of the chair.



  
**PRINCIPAL**  
Principal  
GIET ENGINEERING COLLEGE  
NH-16, Chaitanya Knowledge City  
RAJAHMUNDY-533 296.

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Dt: 16/12/2017  
Rajahmundry

**Dr. S. Suryanarayana Raju**  
**Ph.D., M.I.S.T.E., M.B.R.S.I.**  
**PRINCIPAL**

**Minutes of the College IQAC Meeting**  
**December 2017**

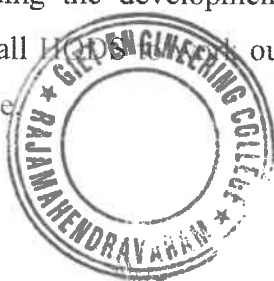
A meeting with all the **IQAC** members has been conducted at 2.30 pm on 16-12-2017 with the following agenda.


**The members present**

SNO	NAME OF THE FACULTY	DESIGNATION	ROLE
1	Dr. S. Suryanarayana Raju	Principal	Chairman
2	Dr. Y. Venkateswara Rao	HOD-CSE	Convener
3	Dr. Ch. Sreerama Murthy	A.O	Member
4	Mr. T. Chandra Sekhar	HOD-ECE	Member
5	Mr. K. L. N. Murthy	HOD-MECH	Member
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11	Mr. A. Sai Pavan Kumar	Student Representative (16T95A0220)	Member
12	Mr. D. Hari Siva	Student Representative (16T91A0103)	Member

**Minutes of the Meeting:**

1. Principal addressed the committee members regarding students academics and syllabus completion and improvement of students pass percentage
2. Principal reminded all the HODs in connection to the importance of committees and implementation of activities in the respective departments and at the organization level. As a mandatory aspect, it is resolved to implementation in both the semesters as well and to make involve all the faculty to improve their API score.
3. It is resolved by the committee to prepare the soft copy of all the laboratory manuals and observations for printing so as to be available by 21<sup>st</sup> December in the respective departments.
4. A discussion taken place regarding the development of innovation projects in the departments. Principal requested all HODs to put out on this issue as the institute is most likely to get incubation centre.



  
Principal  
GIET ENGINEERING COLLEGE,  
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Dt: 16-12-2017

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## Faculty attended for meeting

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*[Signature]*  
**PRINCIPAL**

Principal  
GIET ENGINEERING COLLEGE,  
NH-16, Chaitanya Knowledge City,  
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