

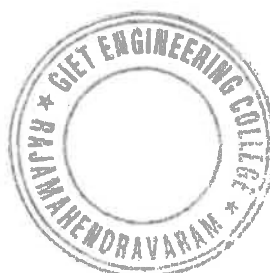
Dt: 11/08/2018  
Rajahmundry

**Dr. S. Suryanarayana Raju**  
**Ph.D., M.I.S.T.E., M.B.R.S.I.**  
**PRINCIPAL**

**Sub:** GEC/RJY-2018-19 A.Y- formation of **IQAC** committee-Reg.  
The following are appointed as members of **IQAC** to upgrade the standards of the institution

**IQAC committee**

S.No	Name Of The Faculty	Designation
1.	Dr. S. Suryanarayana Raju	Principal - Chairman
2.	Dr.P. Subbaraju	General Manager-Giet Institutions
3.	Dr.Y. Venkateswar Rao	HOD-CSE & Convener
4.	Mr.T. Chandra Sekhar	HOD-ECE
5.	Mr.K.L.N.Murthy	HOD-MECH
6.	Mr.B. Vamsi Krishna	HOD-EEE
7.	Mr.M.M.K.Raju	HOD-HBS
8.	Ms. U.Subbalakshmi	HOD-CIVIL
9.	Dr.K.Satish	HOD-MBA
10.	Dr.KVR.Srinivas	PROF.HBS
11.	Mr.P.Saisyam Prasad Safeyy	Er.Meil(Alumini representative)
12.	Mr.D.Gyan	Sr.Software Er.Mxc Solutions Alumini Representative)
13.	Mr.N.Krishna Mohan	Dy.Manager, Kims Hospital, Rjy,(Parent Representative)
14.	Mr.M.Suneel Kumar	Ceo Dream Step Software Innovations(Industry representative)
15.	Mr.P.Saisyam Prasad,	Safety Er. Meil ( Alumni Representative )
16.	Mr. D.Gyan	Sr. Software Er.Mxc Solutions(Alumni Representative )
17.	N Krishna Mohan	Dy. Manager, Kims, Hospital, Rjy. ( Parent Representative )
18.	Mr. Venu	Supervisor, Er.Mxc Solutions(Alumni Representative )
19.	Mr. M Suneel Kumar	Ceo, Dreamstep Software Innovations,( Industry Representative )
20.	Mr. Keerti Kotari	Managing Director, Sree Pumps & Fittings, Rjy.( Industry Representative )
21.	Mr. M. Kiran Kumar	Student Representative-CIVIL (17T95A0105)
22.	Mr.P.Adinarayana	Student Representative-EEE (16T95A0231)



  
**PRINCIPAL**

Principal  
GIET ENGINEERING COLLEGE  
NH-16, Chaitanya Knowledge City,  
RAJAHMUNDY-533 296.

Dt: 14/08/2018  
Rajahmundry

**Dr. S. Suryanarayana Raju**  
**Ph.D., M.I.S.T.E., M.B.R.S.I.**  
**PRINCIPAL**

**CIRCULAR**

**To**  
**All the members of IQAC**


Sub: GEC, Riy- 2018-2019 A Y - CAC Meeting - Aug, 2018 - Reg.

All the members of the **IQAC** are requested to attend for the meeting scheduled at 2.30 pm on 16<sup>th</sup> Aug, 2018 at Principal Chamber.

**Agenda:**

1. Finalization of registration of II, III, IV. B. Tech I. Sem. students
2. Grade sheet analysis and mandatory follow up for students for better results.
3. Departmental requirements for even semester.
4. Mandatory implementation of semester gap internships and field works.
- 5 Review on International Conference arrangements.
6. Faculty deputation for FDP/ Refresher Courses.
7. Organization of FDP/Refresher Courses on need base.
8. Continual promotion of research publications, e-learning, skill and other relevant activities for staff and students.



  
**PRINCIPAL**  
Principal  
GIET ENGINEERING COLLEGE  
NH-16, Chaitanya Knowledge City,  
RAJAHMUNDRY-533 296.

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Dt: 16/08/2018

Rajahmundry

**Dr. S. Suryanarayana Raju**  
**Ph.D., M.I.S.T.E., M.B.R.S.I.**  
**PRINCIPAL**

## Minutes of the College IQAC Meeting

Aug 2018

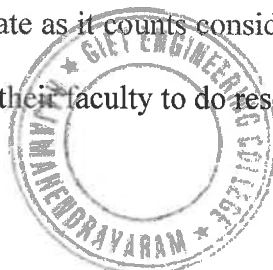
A meeting with all the **IQAC** members has been conducted at 2.30 pm on 16-08-2018 with the agenda as per circular.

### **The members present**

S.No	NAME OF THE FACULTY	DESIGNATION	ROLE
1.	Dr. S. Suryanarayana Raju	Principal	Chairman
2.	Dr.Y. Venkateswar Rao	HOD-CSE	Convener
3.	Mr.T. Chandra Sekhar	HOD-ECE	Member
4	Mr.K.L.N.Murthy	HOD-MECH	Member
5	Mr.B. Vamsi Krishna	HOD-EEE	Member
6	Mr.M.M.K.Raju	HOD-HBS	Member
7	Ms. U.Subbalakshmi	HOD-CIVIL	Member
8	Dr.K.Satish	HOD-MBA	Member
9	Dr.KVR.Srinivas	PROF.HBS	Member
10	Mr. M. Kiran Kumar	Student Representative- CIVIL(17T95A0105)	Member
11	Mr.P.Adinarayana	Student Representative-EEE (16T95A0231)	Member

### **Resolutions:**

1. A review on academic reviews (during the 3rd week of Aug) has been done. As per the review minutes, Principal addressed the members that HOD's should see then all the Faculty need to organize class tests and should properly evaluated seen after completion of each unit for effective enhancement of the students academic performance. Further, it is resolved by the members that student laboratory exercise updating have to be still more effective and student should be expose to additional level of experiments during internal lab examinations.
2. It is resolved by the committee to finalize the dates of department parent interaction meets, National / International conferences, faculty development programs within 3 days land submit to the Principal during the current academic year
3. It is resolved by the committee to see that all the members of staff should register for NPTEL certification course as a mandate as it counts considerable impression to academic performance of the faculty.
4. Principal advised all HODs to instruct their faculty to do research to uplift their career.



*[Signature]*  
Principal  
GIET ENGINEERING COLLEGE  
NH-16, Chaitanya Knowledge City  
RAJAHMUNDY-533 296

Dt: 16/08/2018

Rajahmundry

**Dr. S. Suryanarayana Raju**  
**Ph.D., M.I.S.T.E., M.B.R.S.I.**  
**PRINCIPAL**

**Members attended for meeting:**

S.No	NAME OF THE FACULTY	DESIGNATION	ROLE
1.	Dr. S. Suryanarayana Raju	Principal	Chairman
2.	Dr.Y. Venkateswar Rao	HOD-CSE	Convener
3.	Mr.T. Chandra Sekhar	HOD-ECE	Member
4	Mr.K.L.N.Murthy	HOD-MECH	Member
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6	Mr.M.M.K.Raju	HOD-HBS	Member
7	Ms. U.Subbalakshmi	HOD-CIVIL	Member
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10	Mr. M. Kiran Kumar	Student Representative- CIVIL(17T95A0105)	Member
11	Mr.P.Adinarayana	Student Representative-EEE (16T95A0231)	Member



  
**PRINCIPAL**

Principal  
GIET ENGINEERING COLLEGE  
NH-16, Chaitanya Knowledge City  
RAJAHMUNDRI-533 2

Dt: 20/12/2018

Rajahmundry

**Dr. S. Suryanarayana Raju**  
**Ph.D., M.I.S.T.E., M.B.R.S.I.**  
**PRINCIPAL**

## CIRCULAR

**To**  
**All the members of IQAC**

Sub: GEC, Riy- 2018-2019A Y - **IQAC** Meeting – December, 2018 - Reg.

All the members of the **IQAC** are requested to attend for the meeting scheduled at 2.30 pm on 21<sup>st</sup> of December, 2018 with relevant data in Principal Chamber.

### **Agenda:**

1. Progression on Academic reviews
2. Confirmation of Departmental Parent Meets, FDPs, Conferences.
3. Student Counseling session
4. Review on research activities
5. Any other with the permission of the chair.



  
**PRINCIPAL**

Principal  
GIET ENGINEERING COLLEGE,  
NH-16, Chaitanya Knowledge City,  
RAJAHMUNDRY-5

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Dt: 22/12/2018

Rajahmundry

**Dr. S. Suryanarayana Raju**  
**Ph.D., M.I.S.T.E., M.B.R.S.I.**  
**PRINCIPAL**

**Minutes of the College IQAC Meeting**  
**December 2018**

A meeting with all the CAC members has been conducted at 2.30 pm on 21-12-2018 with the following agenda.


**The members present**

S.No	NAME OF THE FACULTY	DESIGNATION	ROLE
1.	Dr. S. Suryanarayana Raju	Principal	Chairman
2.	Dr.Y. Venkateswar Rao	HOD-CSE	Convener
3.	Mr.T. Chandra Sekhar	HOD-ECE	Member
4	Mr.K.L.N.Murthy	HOD-MECH	Member
5	Mr.B. Vamsi Krishna	HOD-EEE	Member
6	Mr.M.M.K.Raju	HOD-HBS	Member
7	Ms. U.Subbalakshmi	HOD-CIVIL	Member
8	Dr.K.Satish	HOD-MBA	Member
9	Dr.KVR.Srinivas	PROF.HBS	Member
10	Mr. M. Kiran Kumar	Student Representative-CIVIL(17T95A0105)	Member
11	Mr.P.Adinarayana	Student Representative-EEE (16T95A0231)	Member

**Minutes of the Meeting:**

1. A review on the department wise confirmation of nominal rolls for the odd semester of 2018-2019 AY has been taken place. Principal requested all the HODs for clear verification once again and deviations may be known for updating the same.
2. Principal reminded all the HODs in connection to the importance of committees and implementation of activities in the respective departments and at the organization level. As a mandatory aspect, it is resolved to implement in both the semesters as well and to make involve all the faculty to improve their API score by means of publishing research papers in indexed journals.
3. It is resolved by the committee to prepare the soft copy of all the laboratory manuals and observations for printing so as to be available by 24<sup>th</sup> December in the respective departments.



  
Principal  
GIET ENGINEERING COLLEGE  
NH-16, Chaitanya Knowledge City,  
RAJAHMUNDRY-533296

Dt: 21-12-2018


Rajahmundry

**Dr. S. Suryanarayana Raju**  
**Ph.D., M.I.S.T.E., M.B.R.S.I.**  
**PRINCIPAL**

**Members attended for meeting:**

S.No	NAME OF THE FACULTY	DESIGNATION	ROLE
1.	Dr. S. Suryanarayana Raju	Principal	Chairman
2.	Dr.Y. Venkateswar Rao	HOD-CSE	Convener
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10	Mr. M. Kiran Kumar	Student Representative- CIVIL(17T95A0105)	Member
11	Mr.P.Adinarayana	Student Representative-EEE (16T95A0231)	Member



  
**PRINCIPAL**  
Principal

GIET ENGINEERING COLLEGE,  
NH-16, Chaitanya Knowledge City,  
RAJAHMUNDY-533 296